#### **OLD CLEE PRIMARY ACADEMY**

(A company limited by guarantee)

# ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

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#### REFERENCE AND ADMINISTRATIVE DETAILS

Members

W Prestwood

K Long

R Claridge

**Trustees** 

K Long

D Barney

R Claridge

W Prestwood, Chair of Trustees

D Richardson

T Roberts, Headteacher and Accounting Officer

V Daly (resigned 27 September 2019) N Newby (appointed 10 March 2020) G Altoft (appointed 28 November 2019)

Company Registered

Number

08391057

**Company Name** 

Old Clee Primary Academy

Principal and Registered Colin Avenue

Office

Grimsby

North East Lincolnshire

**DE32 8EN** 

**Chair of Trustees** 

W Prestwood

Senior Leadership

Team

T Roberts, Headteacher

C Graham, School Business Manager D Richardson, Deputy Headteacher

K Hall, Assistant Head L Dobbs, Assistant Head

Independent Auditors

Streets Audit LLP

**Chartered Accountants & Statutory Auditor** 

**Tower House Lucy Tower Street** 

Lincoln Lincolnshire LN1 1XW

**Bankers** 

**HSBC** 

55 Victoria Street

Grimsby **DN31 1UX** 

## REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

**Solicitors** 

Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire

DN31 2LJ

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2019 to 31 August 2020. The Annual report serves the purposes of both a Trustees' report (incorporating Strategic Report), and a Directors' report under company law.

The trust operates an academy for pupils aged 3 to 11 serving a catchment area on the edge of Grimsby and Cleethorpes. There were 671 pupils on roll in the Spring census of 2020.

#### Structure, Governance and Management

#### CONSTITUTION

The academy is a charitable company limited by guarantee and an exempt charity.

The charitable company's memorandum and articles of association are the primary governing documents of the academy. The company was incorporated on 5 February 2013. The company registration number is 08391057.

The Trustees act as trustees for the charitable activities of Old Clee Primary Academy and are also the directors of the charitable company for the purpose of company law.

Details of the Trustees who served during the year are included in the Reference and administrative details on page 1.

#### **MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### TRUSTEES' INDEMNITIES

In accordance with normal commercial practice the Academy has purchased insurance to protect directors and officers from claims arising from negligent acts, errors or ommissions whilst on academy business.

#### METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES

Trustees are usually appointed by members. The academy's structure comprises the three members and the Trustees.

Trustees are appointed for a four year period, except that this time limit does not apply to the Headteacher.

When appointing new trustees, the Board will give consideration to the skills and experience mix of existing trustees in order to ensure that the Board has the necessary skills to contribute fully to the academy's development.

Trustees can be appointed by the Secretary of State.

#### POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

The training and induction provided for new directors will depend upon their existing experience but would always include a tour of the academy and a chance to meet staff and pupils. All trustees are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as trustees. As new trustees are infrequent then induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by the Local Authority and other bodies.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### ORGANISATIONAL STRUCTURE

The Board of Trustees normally meet once each term. The Board establishes an overall framework for the governance of the academy and determines membership, terms of reference and procedures of committees and other groups. It receives reports including policies from its committees for ratification. It monitors the activities of the committees through the minutes of their meetings. The Board may from time to time establish working groups to perform specific tasks over a limited timescale.

There are two committees as follows:

Finance and Personnel Committee - this meets at least three times a year and is responsible for monitoring, evaluating and reviewing policy and performance in relation to financial management, compliance with reporting and regulatory requirements and reporting, receiving reports from the Responsible Officer and drafting the annual budget including setting staffing levels. They also meet as required to review staffing structures in consultation with the Headteacher and to discuss and resolve staffing, human resources and personnel issues. It also incorporates the role of an audit committee.

Curriculum and Welfare Standards Committee - this meets three times a year to monitor, evaluate and review academy policy, practice and performance in relation to curriculum planning, communications, target setting and assessment, examinations and all pastoral issues.

The Trustees meet at least three times per year.

The academy has a leadship structure which consists of the Trustees and the Senior Leadership Team. The aim of the leadership structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Senior Leadership Team (SLT) consists of the Headteacher, the Deputy Headteacher, two Assistant Headteachers and the School Business Manager. The SLT controls the academy at an executive level, implementing the policies laid down by the Trustees and reporting back to them.

The Headteacher and Finance and Personnel Committee are responsible for the authorisation of spending within agreed budgets; a summary of this is in the Scheme of Delegation. Some spending control is devolved to budget holders which must be authorised in line with the Scheme of Delegation. The Headteacher is the Accounting Officer and is responsible for the appointment of staff and a Trustee presence is required for senior appointments.

#### PAY POLICY FOR KEY MANAGEMENT PERSONNEL

The appointment and remuneration of key management personnel (Senior Leadership Team) is governed by the Governing Body. The academy continues to refer to the School Teachers' Pay and Conditions Document and the National Joint Council. Performance Management interviews are held annually by the Key Line Manager to assess key personnel performance. Recommendations are then presented to a Pay Committee, a subcommittee of the Finance and Personnel Committee. The Headteacher's annual performance management review is conducted by the School Improvement Partner who makes their recommendations to the Chair of Trustees.

#### TRADE UNION FACILITY TIME

During the year the academy had no employees who were trade union officials.

#### CONNECTED ORGANISATIONS, INCLUDING RELATED PARTY RELATIONSHIPS

As an academy we have a duty to support other schools. We support these schools through the use of our premises and specialist skills. The academy is affiliated with the Humberston Church of England Primary School and Healing Multi-Academy Trust.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### **Objectives and Activities**

#### **OBJECTS AND AIMS**

The aims of the academy during the year ended 31 August 2020 are summarised below:

- Children to experience joy of discovery, solving problems and being creative.
- Developing children's self-confidence as learners and maturing socially, emotionally and academically.
- Ensure high standards of broad and rich curriculum that is interesting, imaginative and exciting.
- Education to be a fusion of excellence and enjoyment with opportunities of first hand experience, practical work and learning through play.
- Literacy and numeracy to be the backbone of pupil's success in learning.
- An inclusive school where all are treated equally and given equality regardless of gender, special needs, disability or race and where people are treated fairly and are listened to. Success will be promoted and progress, achievement and successes will be rewarded.
- All will be treated as individuals and teaching and learning will be differentiated and focused to take account of individual needs.
- Continue to develop assessment for learning and provide opportunities for children to work alongside other children to develop their emotional and life skills.
- Teachers and Teaching Assistants to provide a tailored approach to support all children giving support to those who need it the most.
- We will build strong partnerships with parents by giving them good information and plenty of opportunity for them to engage in their child's education and school environment.
- This will be a welcoming, friendly, bright, lively and happy place where children feel secure and excellent manners is an expectation.

#### **OBJECTIVES, STRATEGIES AND ACTIVITIES**

- \* Raise the quality of teaching so that it is consistently good or better.
- \* Raise attainment and achievement of underachieving / under attaining pupils through the development of a systematic approach to tracking, target setting and intervention with particular focus on Disadvantaged and Boys.
- \* Improve outcomes in Early Years so that they are in line with National Expectations.
- \* To provide opportunities to apply knowledge, skills and understanding in a cross curricular context and to ensure opportunities provide quality breadth, depth and range - especially in writing, maths and cultural diversity.
- \* Raise pupil achievement in writing across the school.
- \* Improve the skills and impact of the Teaching Assistants across the whole school.
- \* Develop Subject Leaders to ensure they are accountable in their area and they are driving improvements in pupils' achievements.
- \* Increase the numbers of classes to 4 per year from Year 1 onwards but still keeping a PAN of 90 to enable smaller class sizes.

#### **PUBLIC BENEFIT**

The academy provides educational services to all children in the local area. The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance provided by the Charity Commission.

The academy aims to advance for the public benefit, education in Grimsby and the surrounding area.

The academy provides facilities for recreational and other leisure time occupation for the community at large in the interest of social welfare and with the interest of improving the life of said community.

#### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### **Achievements and Performance**

#### Strategic Report

#### **ACHIEVEMENTS AND PERFORMANCE**

The table below explains pupil attainment at Key Stage 2 in the year compared to previous years:

	2018 KS2 Results		2019 KS2 Results		2020 KS2 Results		
·	School	/º National		School	National	School	National National
COHORT		79	-		81		/a
Reading Attainment							
Expected	71	75		77	73	n/a	n/a
Greater Depth	26	28		20	27	n/a	n/a
Scaled Score	103.3	105		103	104	n/a	n/a
Progress		2.4			3.1		
Writing Attainment					L		
Expected	83	78		78	78	n/a	n/a
Greater Depth	22	20		26	21	n/a	n/a
Progress		1.7		4.6		n/a	
Maths Attainment		70					
Expected	68	76		83	79	n/a	n/a
Greater Depth	10	24		19	27	n/a	n/a
Scaled Score	102	104		105	105	n/a	n/a
Progress	1	.7		3.9		n/a	
SPAG Attainment							
Expected	88	78		83	78	n/a	n/a
Greater Depth	41	34		33	36	n/a	n/a
Average Score	107.3	106		106	106	n/a	n/a
RWM Combined							
Expected	51	64		69	64	n/a	n/a
Greater Depth	8	10		10	11	n/a	n/a

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

The table below explains pupil attainment at Key Stage 1 in the year compared to previous year

		1 Results		1 Results	2020 KS1 Results	
	School	National	School	National	School	National
Cohort	88		86		n/a	
Reading		=				
Expected	74	76	72	75	n/a	n/a
Greater Depth	28	26	22	25	n/a	n/a
Writing						
Expected	67	70	66	69	n/a	n/a
Greater Depth	22	16	17	15	n/a	n/a
Maths		-	-			
Expected	71	76	72	76	n/a	n/a
Greater Depth	23	22	22	20	n/a	n/a
RWM Combined	1					
Expected	62	65	62	65	n/a	n/a
Greater Depth	15	12	13	11	n/a	n/a
Phonics Y1	83	83	82	82	n/a	n/a
Phonics Y2 Retake	73	60	99	56	n/a	n/a
	8 out of 11		5 out of 13		n/a .	
	74	74		70		,
Early Years Good Level	71	71	68	72	n/a	n/a

#### **KEY NON-FINANCIAL PERFORMANCE INDICATORS**

The principal income for the academy is driven by pupil numbers. The academy has a PAN of 90 and the number of admissions is stable.

#### **GOING CONCERN**

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

#### **REVIEW OF ACTIVITIES**

Most of the academy's income is obtained from the ESFA in the form of grants, the use of which is restricted to particular purpose. The grants received from the ESFA during the period ended 31 August 2020 and the associated expenditure are shown as restricted funds in the statement financial activities.

#### INVESTMENT POLICY AND PERFORMANCE

The academy chooses to utilise low risk deposit accounts to generate a return on cash.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Financial Review

#### **RESERVES POLICY**

The Trustees review the reserve levels of the academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Board has a minumum reserve level of one month's salaries, approximately £200,000. The current amounts held above this are set aside for current building projects.

The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance.

Steps are being taken to eliminate the pension scheme deficit as contributions have increased since converting to an academy. It is possible that the deficit can have an effect on the cashflow of the academy, as it may mean that contributions will have to change again in the future.

The academy held fund balances of £2,894,397 (2019: £3,284,626) comprising £4,163,725 (2019: £4,395,585) of restricted fixed asset funds (which can only be realised by disposing of tangible fixed assets), £252,672 (2019: £219,041) of restricted general funds, £nil (2019: £nil) of unrestricted general funds and a pension reserve deficit of £1,522,000 (2019: £1,330,000).

#### PRINCIPAL RISKS AND UNCERTAINTIES

The Risk Register identifies the following risk ares:

- Business Continuity.
- Financial.
- Third Party Liability.
- Personnel.
- Environmental.
- Legal and Compliance.
- Technological.
- Health and Safety.

The relocation of Bursar Primary Academy and opening of new nursey's close to our catchment area could have an impact on our future pupil numbers.

#### **Fundraising**

The academy raised income during the 2019/20 year through the following ways:

- Christmas raffles.
- Sale of unused equipment.
- SLT moderating at other schools.
- Recycling of old ink cartridges and clothing.

All fundraising was undertaken in line with recognised standards.

#### **Plans for Future Periods**

#### **FUTURE DEVELOPMENTS**

The Board intends to continue taking pupils in until our capacity of 630 (plus Nursery) is reached.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### DISCLOSURE OF INFORMATION TO AUDITORS

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on and signed on its behalf by:

W Prestwood

**Chair of Trustees** 

#### **GOVERNANCE STATEMENT**

#### Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Old Clee Primary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Old Clee Primary Academy and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 2 times during the year.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
K Long	2	2
D Barney	0	2
R Claridge	2	2
W Prestwood, Chair of Trustees	2	2
D Richardson	2	2
T Roberts, Headteacher and Accounting Officer	2	2
V Daly	0	0
N Newby	1	1
G Altoft	2	2

N Newby and G Altoft was appointed as a Trustee during the year with V Daly resigning during the year.

During the year, the Board of Trustees met 2 times due to Covid pandemic restrictions. The Trustees are satisfied that they have maintained effective oversight of funds on the basis of the regularity of receipt of financial reports and the additional meetings of sub-committees throughout the year.

The Finance and Personnel Committee is a sub-committee of the main Board of Trustees. Its purpose is to review actual financial reports compared to the budget, authorise expenditure over a certain amount and to ensure that the systems and controls are working efficiently and effectively.

Attendance during the year at meetings was as follows:

Trustee		Meetings attended	Out of a possible
K Long R Claridge W Prestwood T Roberts G Altoft	1 - 12 de 115	2 2 2 2	2 2 2 2 1

#### **GOVERNANCE STATEMENT (CONTINUED)**

#### Review of value for money

As accounting officer, the Headteacher has responsibility for ensuring that the academy delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy has delivered improved value for money during the year by:

- Ensuring that services and contracts are appraised or renegotiated to get the best mix of quality and effectiveness for the least cost.
- By using local suppliers and regularly renegotiating to ensure that prices are kept competitive for consumables.
- By using the internet to search for products and securing them at the best price.
- By considering a range of different options before making purchases, assessing costs and the benefits of alternatives.

#### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Old Clee Primary Academy for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### **GOVERNANCE STATEMENT (CONTINUED)**

#### The risk and control framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance and Personnel Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- identification and management of risks.

The Board of Trustees has decided not to appoint an internal auditor. However, the Trustees have appointed R Claridge, a Trustee, to carry out a programme of internal checks.

The reviewer's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included reviews of purchasing systems and controls, monthly payroll procedures, bank processes and reconciliation and staff expenses.

On a termly basis, reports were issued to the Board of Trustees on the operation of the systems and controls and on the discharge of the Board of Trustees' financial responsibilities.

All planned reviews were carried out during the year and covered the purchasing system, payroll, bank reconciliation procedures and staff expenses. There were no material control or other issues reported by the Responsible Officer.

#### **GOVERNANCE STATEMENT (CONTINUED)**

#### Review of effectiveness

As accounting officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- on discharge of the Board of Trustees financial decisions to help the committee consider actions and assess year on year progress
- the work of the Trustee;
- the work of the external auditors;

W. thre Vunod

 the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control and a plan to ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on their behalf by:

and signed on

W Prestwood Chair of Trustees

T Roberts
Accounting Officer

#### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As accounting officer of Old Clee Primary Academy I have considered my responsibility to notify the academy board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy, under the funding agreement in place between the academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy board of Trustees are able to identify any material irregular or improper use of all funds by the academy, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.

T Roberts
Accounting Officer
Date:

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on and signed on its behalf by:

W Prestwood Chair of Trustees

### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF OLD CLEE PRIMARY ACADEMY

#### Opinion

We have audited the financial statements of Old Clee Primary Academy (the 'academy') for the year ended 31 August 2020 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the academy's ability to continue to adopt the going concern basis of
  accounting for a period of at least twelve months from the date when the financial statements are
  authorised for issue.

### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF OLD CLEE PRIMARY ACADEMY (CONTINUED)

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Other information includes the Reference and administrative details, the Trustees' report including the Strategic report, and the Governance statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF OLD CLEE PRIMARY ACADEMY (CONTINUED)

#### Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <a href="https://www.frc.org.uk/auditorsresponsibilities">www.frc.org.uk/auditorsresponsibilities</a>. This description forms part of our Auditors' report.

#### Use of our report

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Anderson (Senior statutory auditor) for and on behalf of Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House

Lucy Tower Street Lincoln Lincolnshire LN1 1XW

Date:

#### INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO OLD CLEE PRIMARY ACADEMY AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Old Clee Primary Academy during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Old Clee Primary Academy and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Old Clee Primary Academy and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Old Clee Primary Academy and ESFA, for our work, for this report, or for the conclusion we have formed.

### Respective responsibilities of Old Clee Primary Academy's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Old Clee Primary Academy's funding agreement with the Secretary of State for Education dated 28 March 2013 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

#### Our audit work involved:

- a review of the academy systems and controls and confirmation of their operation and effectiveness during the year;
- a detailed review of purchase transactions confirming the purpose, value for money and that appropriate tendering / quotation procedures had been followed in line with the academy finance policy; and
- a review of the Internal Audit reports.

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO OLD CLEE PRIMARY ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

#### Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Robert Anderson Streets Audit LLP

Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln Lincolnshire LN1 1XW

Date:

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

·	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020	Total funds 2020 £	Total funds 2019 £
Income from:						
Donations and capital						
grants	3	-	-	179,512	179,512	431,935
Charitable activities	4	59,919	3,104,427	-	3,164,346	2,990,536
Other trading activities	5	23,262	=	-	23,262	34,598
Investments	6	862	-	-	862	1,646
Total income Expenditure on:		84,043	3,104,427	179,512	3,367,982	3,458,715
Raising funds	7		29,086		29,086	25.026
Charitable activities		94.043	r	- ECA 207	•	25,036
Chantable activities	7,8	84,043	3,003,685	561,397	3,649,125	3,705,346
Total expenditure		84,043	3,032,771	561,397	3,678,211	3,730,382
Net income / (expenditure)			71,656	(381,885)	(310,229)	(271,667)
Transfers between funds	16	-	(150,025)	150,025	-	_
Net movement in funds before other recognised gains/(losses)			(78,369)	(231,860)	(310,229)	(271,667)
Other recognised gains/(losses):				_		
Actuarial losses on defined benefit pension schemes	24	-	(80,000)	-	(80,000)	(490,000)
Net movement in funds			(158,369)	(231,860)	(390,229)	(761,667)

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Reconciliation of funds:						
Total funds brought forward  Net movement in funds		M 14	(1,110,959) (158,369)	4,395,585 (231,860)	3,284,626 (390,229)	4,046,293 (761,667)
Total funds carried forward		pa-	(1,269,328)	4,163,725	2,894,397	3,284,626

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 26 to 52 form part of these financial statements.

#### **OLD CLEE PRIMARY ACADEMY**

## (A company limited by guarantee) REGISTERED NUMBER: 08391057

#### BALANCE SHEET AS AT 31 AUGUST 2020

	Note		2020 £		2019 £
Fixed assets					
Tangible assets	12		4,163,725		4,395,585
			4,163,725		4,395,585
Current assets					
Debtors	13	53,115		231,461	
Cash at bank and in hand		422,224		766,134	
	-	475,339	_	997,595	
Creditors: amounts falling due within one year	14	(182,563)		(763,034)	
Net current assets	-		292,776		234,561
Total assets less current liabilities			4,456,501		4,630,146
Creditors: amounts falling due after more than one year	15		(40,104)		(15,520)
Net assets excluding pension liability			4,416,397		4,614,626
Defined benefit pension scheme liability	24		(1,522,000)		(1,330,000)
Total net assets			2,894,397		3,284,626

#### **OLD CLEE PRIMARY ACADEMY**

(A company limited by guarantee) REGISTERED NUMBER: 08391057

### BALANCE SHEET (CONTINUED) - AS AT 31 AUGUST 2020

Funds of the academy Restricted funds:	Note		2020 £		2019 £
Fixed asset funds	16	4,163,725		4,395,585	
Restricted income funds	16	252,672		219,041	
Restricted funds excluding pension asset	16	4,416,397		4,614,626	
Pension reserve	16	(1,522,000)		(1,330,000)	
Total restricted funds	16		2,894,397		3,284,626
Unrestricted income funds	16		<sub>ER</sub>		-
Total funds			2,894,397		3,284,626

The financial statements on pages 21 to 52 were approved by the Trustees, and authorised for issue on and are signed on their behalf, by:

W Prestwood Chair of Trustees

W. HPrevVusod

The notes on pages 26 to 52 form part of these financial statements.

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2020

Cash flows from operating activities	Note	2020 £	2019 £
Net cash used in operating activities	18	(561,368)	(46,529)
Cash flows from investing activities	20	188,475	21,599
Cash flows from financing activities	19	28,983	9,312
Change in cash and cash equivalents in the year		(343,910)	(15,618)
Cash and cash equivalents at the beginning of the year		766,134	781,752
Cash and cash equivalents at the end of the year	21, 22	422,224	766, 134
	=		

The notes on pages 26 to 52 form part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation of financial statements

The financial statements of the academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Old Clee Primary Academy meets the definition of a public benefit entity under FRS 102.

#### 1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies (continued)

#### 1.3 Income

All incoming resources are recognised when the academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### Other income

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the academy has provided the goods or services.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy's educational operations, including support costs and costs relating to the governance of the academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the academy; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Taxation

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.7 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### Accounting policies (continued)

#### 1.7 Tangible fixed assets (continued)

Depreciation is provided on the following bases:

Leasehold land

- Straight Line over 125 Years

Leasehold buildings

- Straight Line over 19 and 20 Years

Furniture and equipment

- Straight Line over 5 and 10 Years

Other fixed assets

- No Depreciation - See Below

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

#### 1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.11 Financial instruments

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 14 and 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies (continued)

#### 1.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

#### 1.13 Pensions

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.14 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Tangible fixed assets are recognised at cost or valuation, less accumulated depreciation and any impairments. Depreciation takes place over the estimated useful life, down to the assessed residual value. The carrying amount of the academy's fixed assets is tested as soon as changed conditions show that a need for impairment has arisen.

#### 3. Income from donations and capital grants

	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Capital Grants	179,512 —————	179,512 ————	431,935
Total 2019	431,935	431,935	

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 4. Funding for the academy's educational operations

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
ESFA Grants			
General Annual Grant (GAG)	-	2,453,027	2,453,027
Other ESFA Income	PM .	482,349	482,349
Oth an Oassannant Oranta		2,935,376	2,935,376
Other Government Grants Local Authority Income	•	169,051	169,051
Other Francisco	-	169,051	169,051
Other Income	59,919	**	59,919
	59,919	-	59,919
	59,919	3,104,427	3,164,346
	Unrestricted funds 2019 £	Restricted funds 2019	Total funds 2019 £
ESFA Grants	£	£	L
General Annual Grant (GAG)	_	2,427,311	2,427,311
Other ESFA Income	•	356,025	356,025
Other Government Grants	-	2,783,336	2,783,336
Local Authority Income	-	177,809	177,809
	-	177,809	177,809
Other Funding Other Income	29,391	-	29,391
	29,391		29,391
	29,391	2,961,145	2,990,536
		!	

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

5.	Income from other trading activities			
		•	Unrestricted funds 2020 £	Total funds 2020 £
	Children Centre Income		23,262	23,262
		Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
	Sickness Insurance Claims	-	7,720	7,720
	Children Centre Income	26,878	-	26,878
		26,878	7,720	34,598
6.	Investment income			
		Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
	Bank Interest Received	862	862	1,646

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 7. Expenditure

	Staff Costs 2020 £	Premises 2020 £	Other 2020 £	Total 2020 £
Expenditure on other trading activities:				
Direct costs Educational operations:	12,529	16,557	-	29,086
Direct costs	2,169,669	-	148,603	2,318,272
Support costs	396,227	455,541	476,085	1,327,853
	2,578,425	472,098	624,688	3,675,211
	Staff Costs 2019 £	Premises 2019 £	Other 2019 £	Total 2019 £
Expenditure on other trading activities:				
Direct costs Educational operations:	12,567	12,469	~	25,036
Direct costs	1,886,927	-	213,680	2,100,607
Support costs	306,879	639, 194	658,666	1,604,739
	2,206,373	651,663	872,346	3,730,382

8. Analysis of expenditure by a	activities
---------------------------------	------------

	Activities undertaken directly 2020	Support costs 2020 £	Total funds 2020 £
Educational operations	2,318,272	1,327,853	3,646,125
	Activities undertaken directly 2019 £	Support costs 2019 £	Total funds 2019 £
Educational operations	2,100,607	1,604,739	3,705,346
Analysis of direct costs	Educational operations 2020 £	Total funds 2020 £	Total funds 2019 £
Staff Costs	2,160,437	2,160,437	1,885,845
Other Staff Costs	13,275	13,275	15,942
Educational Material and Supplies	60,975	60,975	65,036
Staff Development	5,491	5,491	19,033
Direct ICT Costs	30,163	30,163	72,259
Other Direct Costs	47,931	47,931	42,492
	2,318,272	2,318,272	2,100,607

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 8. Analysis of expenditure by activities (continued)

## Analysis of support costs

	Educational operations 2020 £	Total funds 2020 £	Total funds 2019 £
Pension Finance Cost	22,000	22,000	22,000
Staff Costs	396,227	396,227	306,879
Depreciation	281,668	281,668	277,733
Cleaning and Maintenance	356,856	356,856	584,281
Utilities	32,679	32,679	33,851
Rates	10,820	10,820	7,602
Insurance	11,664	11,664	13,460
Catering	123,061	123,061	100,161
Indirect ICT	16,750	16,750	30,574
Governance	7,255	7,255	5,400
Other Support Costs	68,873	68,873	222,798
	1,327,853	1,327,853	1,604,739

## 9. Net income/(expenditure)

Net income/(expenditure) for the year includes:

	2020 £	2019 £
Operating lease rentals	27,745	21,985
Depreciation of tangible fixed assets	281,668	277,733
Fees paid to auditors for:		
- audit	4,250	4,250
- other services	750	750
		· · · · · · · · · · · · · · · · · · ·

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 10. Staff

## a. Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	1,882,324	1,680,484
Social security costs	138,371	138,233
Pension costs	548,498	386,57 <b>4</b>
	2,569,193	2,205,291

## b. Staff numbers

The average number of persons employed by the academy during the year was as follows:

	2020 No.	2019 No.
Teachers	29	31
Administration and support	47	49
Management	5	5
	81	85

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 10. Staff (continued)

## c. Key management personnel

The key management personnel of the academy comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy was £313,500 (2019 - £299,500).

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 11. Trustees' and Officers' insurance

The academy has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

### 12. Tangible fixed assets

	Long-term leasehold property £	Assets under construction £	Furniture and equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 September 2019	5,429,801	367,492	108,806	14,638	5,920,737
Additions	13,095	-	23,467	13,246	49,808
Transfers between classes	367,492	(367,492)	-		
At 31 August 2020	5,810,388	-	132,273	27,884	5,970,545
Depreciation					
At 1 September 2019	1,485,947	-	27,125	12,080	1,525,152
Charge for the year	261,541		12,839	7,288	281,668
At 31 August 2020	1,747,488	-	39,964	19,368	1,806,820
Net book value					
At 31 August 2020	4,062,900	-	92,309	8,516	4,163,725
At 31 August 2019	3,943,854	367,492	81,681	2,558	4,395,585

Leasehold Property transferred on conversion is held under a 125 year lease and is stated at the valuation provided to the academy by the ESFA. Subsequent additions are stated at cost.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

13.	Debtors		
		2020 £	2019 £
	Due within one year		
	Trade debtors	-	4,331
	VAT recoverable	5,717	99,724
	Prepayments and accrued income	47,398	127,406
		53,115	231,461
14.	Creditors: Amounts falling due within one year		
		2020 £	2019 £
	Other loans	10,607	6,208
	Trade creditors	18,632	363,080
	Other taxation and social security	40,010	34,669
	Other creditors	63,153	34,572
	Accruals and deferred income	50,161	324,505
		182,563	763,034
		2020 £	2019 £
	Deferred income:	-	,-
	Deferred income at 1 September	59,368	37,909
	Resources deferred during the year	45,162	59,368
	Amounts released from previous periods	(59,368)	(37,909)
	Deferred income at 31 August	45,162	59,368

At the year-end, the academy had received income in advance for UIFSM and school trips.

Included within other loans is a balance of £6,208 (2019: £6,208) from Salix which is provided on the following terms: an interest free, unsecured loan which will be repaid by instalments over 5 years. £4,399 relates to ESFA loans which is provided on the following terms: an interest free, unsecured loan which will be repaid by instalments over 8 years.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 15. Creditors: Amounts falling due after more than one year

Other loans

2020	2019
£	£
40,104	15,520

Included within other loans is a balance of £9,313 (2019: £15,520) from Salix which is provided on the following terms: an interest free, unsecured loan which will be repaid by instalments over 5 years. £30,791 relates to ESFA loans which is provided on the following terms: an interest free, unsecured loan which will be repaid by instalments over 8 years.

16.	Statement of funds	
ıu.	Statement of funds	

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
Unrestricted funds						
General Funds		84,043	(84,043)	<b>*</b>	-	
Restricted general funds						
General Annual Grant (GAG) Other ESFA	177,298	2,453,027	(2,253,541)	(150,025)	-	226,759
Grants Other	41,743	482,349	(498,179)	-	-	25,913
Government Income	-	169,051	(169,051)	-	-	-
Pension Reserve	(1,330,000)	-	(112,000)	ра	(80,000)	(1,522,000)
	(1,110,959)	3,104,427	(3,032,771)	(150,025)	(80,000)	(1,269,328)
Restricted fixed asset funds						
NBV of Fixed Assets	4,395,585	-	(281,668)	49,808	-	4,163,725
Unspent Capital Grants	-	179,512	(279,729)	100,217	-	-
	4,395,585	179,512	(561,397)	150,025		4,163,725
Total Restricted funds	3,284,626	3,283,939	(3,594,168)	M	(80,000)	2,894,397
Total funds	3,284,626	3,367,982	(3,678,211)	<u> </u>	(80,000)	2,894,397

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 16. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

#### **Unrestricted Funds:**

General Funds represent those resources which may be used towards meeting any of the objects of the academy at the discretion of the Trustees. The policy of the academy is to now utilise these funds in priority to current year GAG income.

#### **Restricted Funds:**

General Annual Grant is made up of a number of different funding streams all of which are to be used to cover the running costs of the academy.

Other ESFA Grants represents other funding from the ESFA received for specific purposes

Other Government Income represents funding recieved from other government sources to be spent for specific purposes.

Other Income represents all other restricted funds received which must be used for the purpose intended.

Pension Reserve represents the current deficit balance of the local government pension scheme.

### **Restricted Fixed Asset Funds:**

Assets transferred on conversion and other assets acquired represent the net book value of fixed assets acquired by the different sources of funding received by the academy.

Unspent capital grants relates to unspent funding received from the ESFA to be spent on expenditure of a capital nature.

#### Transfers:

Transfers in the funds analysis represent the acquisition of fixed assets with non-capital funding.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG it could carry forward at 31 August 2020.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 16. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

Unrestricted funds	Balance at 1 September 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2019 £
General Funds	154,183	57,915	(25,036)	(187,062)	_	
Restricted general funds						
General Annual Grant (GAG)	360,067	2,427,311	(2,343,919)	(266,161)	-	177,298
Other ESFA Grants	37,580	356,025	(351,862)	-	-	41,743
Other Government						
Income	-	177,809	(177,809)	-	-	-
Other Income	-	7,720	(7,720)		-	-
Pension Reserve	(772,000)	***	(68,000)	-	(490,000)	(1,330,000)
	(374,353)	2,968,865	(2,949,310)	(266, 161)	(490,000)	(1,110,959)
Restricted fixed asset funds						
NBV of Fixed Assets	4,266,463		(359,004)	488,126	~	4,395,585
Unspent Capital Grants	-	431,935	(397,032)	(34,903)	-	-
	4,266,463	431,935	(756,036)	453,223	-	4,395,585
Total Restricted funds	3,892,110	3,400,800	(3,705,346)	187,062	(490,000)	3,284,626
Total funds	4,046,293	3,458,715	(3,730,382)	-	(490,000)	3,284,626

## NOTES TO THE FINANCIAL STATEMENTS . FOR THE YEAR ENDED 31 AUGUST 2020

## 17. Analysis of net assets between funds

## Analysis of net assets between funds - current period

	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	4,163,725	4,163,725
Current assets	475,339	-	475,339
Creditors due within one year	(182,563)	-	(182,563)
Creditors due in more than one year	(40,104)	-	(40,104)
Provisions for liabilities and charges	(1,522,000)	~	(1,522,000)
Total	(1,269,328)	4,163,725	2,894,397
Analysis of net assets between funds - prior period			
		Restricted	
	Restricted	fixed asset	Total
	funds 2019	funds 2019	funds 2019
	£	£	£
Tangible fixed assets	=	4,395,585	4,395,585
Current assets	580,124	417,471	997,595
Creditors due within one year	(345,563)	(417,471)	(763,034)
Creditors due in more than one year	(15,520)	-	(15,520)
Provisions for liabilities and charges	(1,330,000)	-	(1,330,000)
Total	(1,110,959)	4,395,585	3,284,626

18.	Reconciliation of net expenditure to net cash flow from operating acti	Vittea	
		2020 £	2019 £
	Net expenditure for the period (as per Statement of financial activities)	(310,229)	(271,667)
	Adjustments for:		
	Depreciation	281,668	277,733
	Capital grants from DfE and other capital income	(179,512)	(431,935)
	Interest receivable	(862)	(1,646)
	Defined benefit pension scheme cost less contributions payable	87,000	46,000
	Defined benefit pension scheme finance cost	25,000	22,000
	Decrease/(increase) in debtors	120,437	(100,915)
	(Decrease)/increase in creditors	(584,870)	338,330
	Loss on the sales of fixed assets	-	75,571
	Net cash used in operating activities	(561,368)	(46,529)
19.	Cash flows from financing activities		
		2020	2019
		£	£
	Cash inflows from new borrowing	35,190	15,520
	Repayments of borrowing	(6,207)	(6,208)
	Net cash provided by financing activities	28,983	9,312
20.	Cash flows from investing activities		
		2020 £	2019 £
	Bank interest received	862	1,646
	Purchase of tangible fixed assets	(49,808)	(359,773)
	Proceeds from the sale of tangible fixed assets	-	5,700
	Capital grants from DfE Group	237,421	374,026
	Net cash provided by investing activities	188,475	21,599

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

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21.	Analysis of cash and cash equivalents		•	
		••	2020 £	2019 £
	Cash in hand		422,224	766,134
	Total cash and cash equivalents		422,224	766,134
22.	Analysis of changes in net debt			
		At 1 September 2019 £	Cash flows	At 31 August 2020 £
	Cash at bank and in hand	766,134	(343,910)	422,224
	Debt due within 1 year	(6,208)	(4,399)	(10,607)
	Debt due after 1 year	(15,520)	(24,584)	(40,104)

#### 23. Contingent liabilities

In the event of Old Clee Primary Academy ceasing to operate as an academy, provisions are included in the funding agreement relating to the clawback of assets and monies paid to the academy.

744.406

(372,893)

371,513

### 24. Pension commitments

The academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by East Riding of Yorkshire Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 24. Pension commitments (continued)

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levv)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £302,605 (2019 - £190,045).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 24. Pension commitments (continued)

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £170,000 (2019 - £176,000), of which employer's contributions totalled £142,000 (2019 - £150,000) and employees' contributions totalled £28,000 (2019 - £26,000). The agreed contribution rates for future years are 28.9 per cent for employers and a maximum of 12.5 per cent for employees.

As described in note the LGPS obligation relates to the employees of the academy, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the academy at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

	2020	2019
	%	%
Salary Increase Rate	3.1	2.5
Pension Increase Rate (CPI)	2,2	2.3
Discount rate	1.7	1.8
		<del></del>

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
Males	20.9	20.8
Females	23.3	23.3
Retiring in 20 years		
Males	21.8	22.0
Females	24.8	24.9

24.	Pension commitments (continued)		
	Sensitivity analysis		
		2020 £000	2019 £000
	0.5% decrease in Real Discount Rate	492,000	453,000
	0.5% increase in the Salary increse Rate	17,000	94,000
	0.5% increase in the Pension Increase Rate (CPI)	469,000	347,000
	Share of scheme assets		
	The academy's share of the assets in the scheme was:		
		2020 £	2019 £
	Equities	1,561,000	1,595,000
	Corporate bonds	378,000	337,000
	Property	284,000	247,000
	Cash and other liquid assets	142,000	68,000
	Total market value of assets	2,365,000	2,247,000
	The actual return on scheme assets was £(22,000) (2019 - £92,000).		
	The amounts recognised in the Statement of financial activities are as follows	s:	
		2020 £	2019 £
	Current service cost	(229,000)	(186,000)
	Past service cost	-	(10,000)
	Interest income	42,000	58,000
	Interest cost	(67,000)	(80,000)
	Total amount recognised in the Statement of financial activities	(254,000)	(218,000)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 24. Pension commitments (continued)

Changes in the present value of the defined benefit obligations were as follows:

	2020 £	2019 £
At 1 September	3,577,000	2,776,000
Current service cost	229,000	186,000
Interest cost	67,000	80,000
Employee contributions	28,000	26,000
Changes in actuarial assumptions	16,000	524,000
Benefits paid	(30,000)	(25,000)
Past service costs	-	10,000
At 31 August	3,887,000	3,577,000

Changes in the fair value of the academy's share of scheme assets were as follows:

	2020 £	2019 £
At 1 September	2,247,000	2,004,000
Interest income	42,000	58,000
Expected return on scheme assets	(64,000)	34,000
Employer contributions	142,000	150,000
Employee contributions	28,000	26,000
Benefits paid	(30,000)	(25,000)
At 31 August	2,365,000	2,247,000

## 25. Operating lease commitments

At 31 August 2020 the academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Amounts payable:	_	~
Not later than 1 year	16,370	19,120
Later than 1 year and not later than 5 years	20,070	25, 339
	36,440	44,459
	<u> </u>	

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 26. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

## 27. Related party transactions

Owing to the nature of the academy and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took plae in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 11.