

Old Clee Primary Academy

'Inspired to Believe, Learning to Succeed'

Remote Learning Policy



Approved by:

Curriculum, Standards, SEND
and Welfare Committee

Date: 4th March 2026

Next Review due by:

Spring 2027

Remote education provision: information for parents

In the event of a lockdown—whether local or national—or during an extended emergency closure or planned closures such as strike action, the academy will provide access to the full National Curriculum through our academy website www.oldcleprimaryacademy.co.uk.

Under the 'Home Learning' tab, each year group shares a week's worth of lessons for all National Curriculum subjects, aligned with what is being taught in school. Daily teacher-led videos for maths and writing are uploaded for each year group, providing guidance for pupils, parents, and carers throughout the week. Additionally, a virtual classroom for phonics, reading, maths, and PE is available, offering a range of resources. This setup will also be used if entire classes or year groups are unable to attend school for any reason. For other situations, please refer to the section labeled "Remote Education for Self-Isolating Pupils."

The remote curriculum: what is taught to pupils at home

Pupils are expected to complete the daily teacher-led maths and writing activities, along with a home reading and phonics task. The remainder of the week can be scheduled to ensure that other curriculum subjects are covered by the end of the week.

Wherever possible and appropriate, we teach the same curriculum remotely as we do in school. However, some subjects have required adaptations. For instance, while pupils in school may engage in a hands-on design and technology lesson, remote learning may focus more on the design or evaluation aspects of DT.

Remote teaching and study time each day

How long can I expect work set by the Academy to take my child each day?

We expect remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1 Pupils are expected to complete a minimum of 3 hours learning each day.

Key Stage 2 Pupils are expected to complete a minimum of 4 hours learning each day.

Accessing remote education

How will my child access any online remote education you are providing?

Pupils can access the full week's learning through the Academy website, which is uploaded in advance and available by 9am on Monday morning. All lessons from the previous week are removed by 12pm on Monday. At Old Clee Primary Academy, we recognise the benefits of a flexible timetable for pupils learning from home, which is why all learning materials remain accessible on the website for a full 7 days.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Paper versions of all our home learning are available for collection from 8:40am to 2:30pm. The packs are updated weekly, replenished every Monday morning, and can be picked up from just inside the main gates on Mondays and Tuesdays. From Wednesday onwards, they can be collected from the academy office. To make collection more convenient, our front gates remain open so you can 'drive in,' pick up a pack, and drive straight out without needing to find a parking space. We hope this is helpful.

Each pack contains a full week's worth of lessons and links to all the home learning pages on our website. We highly encourage you to access our:

- Daily teacher-led video for writing
- Daily teacher-led video for maths

The teacher guides students through their learning and demonstrates the expected outcomes.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Our academy understand home learning can be challenging and will require some planning throughout the day. Our teams are available to offer remote support via Zoom, phone calls, and email. While we have provided a suggested timetable to help guide you, we recognise that every family is different, so it is ultimately up to parents to determine what works best for your household. The following support is available:

- Each teaching team invites your child/ren to a daily live "check-in" meeting via Zoom. This will continue throughout the lockdown period. If you would like your child to join, simply email the teachers using the year group email address to request an invite code. You will receive the invite before the meeting starts.
- Daily Zoom timings are as follows:
 - Nursery: 11am
 - Reception: 11:30am
 - Year 1: 12pm
 - Year 2: 12:30pm
 - Year 3: 1pm
 - Year 4: 1:30pm
 - Year 5: 2pm
 - Year 6: 2:30pm
- A member of each teaching team is also monitoring the year group email throughout the day. If you would like feedback on your child's work, please contact the year group's email address, and a team member will respond within 48 hours. The email addresses are in the format: yeargroup@oldcleepa.co.uk (e.g., Year1@oldcleepa.co.uk). Simply adjust the year group as needed.
- Additionally, a member of team will be making weekly wellbeing phone calls to all children at home. This provides a great opportunity for teachers to "check in" with your child and for them to ask any questions. Please note that some teachers may not be in school when making calls, so the number may appear as "private." If you miss the call and contact the school, they may be working from home, but you can reach them via the year group email address.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

All year groups will monitor pupil engagement on a weekly basis. Our goal is to speak with each child over the phone to offer both wellbeing and academic support. Additionally, all children are invited to a daily 'teacher check-in' Zoom meeting and are encouraged to submit their work via email for marking and feedback. If a pupil has not been contacted by Friday morning, they will receive an email or text via our parent mail platform. Any remaining pupils who have not been contacted by Friday afternoon will receive a letter through the post asking them to get in touch.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We understand some pupils, particularly those with special educational needs and disabilities (SEND), may require adult support at home to access remote education. We recognise the challenges this may present for families, and we are committed to working closely with parents and carers to support these pupils in the following ways:

- All SEND pupils attending school will receive their full entitlement to intervention via the SEND team.

- All SEND pupils working from home will receive a phone call from the SEND team at every two weeks, this may be more regular if a child has more significant or complex needs.
- Log in details for SEND pupils that access intervention programmes such as Nessy or Lexia sent to Parent/s Carers, pupils that are struggling to access these sites can be supported with paper based copies of the resource sheets.
- A zoom session can be made available to support a child that is struggling with any aspect of using the Nessy or Lexia.
- For any child that normally receive support for motor skills, packs are available with fine motor skills activities that can be completed at home.
- An email address is available for parents or carers to contact the SEN team, the address is contact@oldcleepa.co.uk
- The SENCO will continue to liaise with external agencies that provide support for a child.
- The SENCO will continue to make referrals to external agencies if required.

Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If a pupil is required to self-isolate, a paper copy of the work will be available for collection from the office. In the event that a large number of children across different year groups are isolating simultaneously, activities may also be available on the home learning page of our school website at www.oldcleepprimaryacademy.co.uk.

Ratification

Date ratified by the Governing Board: 13th March 2026

Date of last review: March 2025

Next review date: Spring 2027

Signed by Chair of Governors: *Richard Claridge*

Date: 13th March 2026